

Attachment 1

BioInnovate Africa: Proforma for First Call for Concept Notes

Please use this format when preparing BioInnovate Concept Notes. Some explanatory notes are given under each heading in the Proforma below to highlight the priority items to be addressed in each section. Deadline for receipt of applications is July 9 2010. Please submit to bioinnovate-calls@cgjar.org

1. Title of the proposed project

2. Abstract (250 word summary)

3. Background and rationale for the proposed project

Positioning of proposed project within the BioInnovate Thematic Areas

How does the proposed project fit within the BioInnovate priority areas of Themes 1 and/or 2, and with demonstrated relevance to climate change adaptation?

Regional approach

Rationale that a regional approach is more effective than individual, national projects.

Potential for economic and social impact

Potential to stimulate economic growth and sustainable development in the Region

Evidence of demand for innovation in target sector.

What is the development goal to be addressed?

4. Project Plan

Content of the proposed project

Relevance of proposed project to adapting and/or mitigating the effects of climate change; quality and relevance of the approach; likely chances of success.

Project goal and purpose

Specific project goal, derived from development goal.

Objectives

Specific objectives linked to achieving the stated development goal.

Outputs and activities

Specific outputs and activities to achieve objectives.

Outcomes

Intended outcomes that will contribute to economic and social development in the Region.

5. Pathway to Impact

Clear innovation pathway that demonstrates the necessary linkages along the innovation chain to ensure delivery of results to identified end users.

6. Adding value to existing efforts

Demonstrate how the proposed project would complement and/or collaborate with other regional programs and other existing efforts, such as the AU/NEPAD African Biosciences Initiative, including the BecA/ILRI Hub in Nairobi; CAADP; ASARECA; FARA; ECA, IGAD, etc.

7. Matching funds

Identify any matching funds coming from the partners and/or other investors, including governments and/or development agencies;

8. Institutional support

Demonstrate strong institutional support from partners for the proposed project, including any in kind contributions, such as staff time;

9. Team Leadership, Composition and Roles of Partners

Team leadership

Demonstrate strong track records of the proposed team leader - PI (Principal Investigator) and the Co-PIs; one page CVs for the PI and the co-PIs to be included as Annex 1.

Team composition and roles of various partners

Identify the partners who will be participating in the proposed project and the role of each partner in the proposed project. Teams should be multidisciplinary and multi country, with partners mainly coming from within the eastern Africa region.

Each team to include at least two institutions drawn from the public and/or private sectors in different BioInnovate participating countries in eastern Africa; one of the partners from within the region will be the designated project lead institution; the team should include at least one private sector company or NGO; and the team should include at least one other collaborator from within or outside the region; with a minimum of four and a maximum of six partners in the project.

Principal Investigator/s – Name and position of the Team Leader and his/her respective lead organization. Provide at least two examples of previous team management experience including a referee who may be contacted by BioInnovate to verify any information.

Co-Principal Investigators at Partner organizations – Name and positions and their respective organizations (e.g. National agricultural research institutes; regional organizations).

Research for development partners - e.g. other national agricultural research institutes; regional research organizations; international research partners.

Development/delivery partners - e.g. private sector, civil society, national government agencies; other development agencies.

10. Intellectual Property and Other Policy Issues

The Concept Note should show if any IP issues are identified and how these would be addressed in the proposed project. Any other policy issues that are connected to the delivery and impact of the specific innovation should also be addressed in the Concept Note.

11. Monitoring and Evaluation Plan

Include an internal monitoring and evaluation plan, including indicators for monitoring progress of the project towards results; include milestones, time frame and indicators of success.

Milestones and time frame

Milestones to assess progress towards achieving outputs; Outputs to be linked to time frame for achieving milestones, by six monthly periods, with projects lasting up to 3 years.

Indicators of progress towards results

Include annual indicators to assess progress towards achieving development outcomes (e.g. distribution and uptake of new technologies, adoption of new policies, etc).

12. Communications

Include a Communications plan for how the project outputs and results will be communicated to the public, policy makers and potential end users.

13. Indicative total project budget and project duration

Indicate total budget request to BioInnovate, and preferred duration of proposed project. Indicate any other sources of current or likely future financial support, which would complement BioInnovate support to the Proposal.

Annex 1 Team leadership details

Please attach as a single Annex, the one page curriculum vitae (CVs) for the Principal Investigator (PI) who will be leading the overall effort; and also one page CVs of the co-PIs from the other partners, who will be leading their respective partner teams within the overall proposed project.